

# CITY OF CAPE TOWN JOB OPPORTUNITIES

The City of Cape Town promotes and applies the principles of employment equity. In line with the City's corporate employment equity and diversity strategy, equity policy, plan and targets, preference will be given to suitably qualified candidates from the designated groups.

**WATER AND WASTE SERVICES • SOLID WASTE MANAGEMENT  
• CONTRACT MANAGEMENT SERVICES**

## MANAGER: CAPITAL PROJECTS

**TCOE SALARY COMMENCING FROM R1 282 618 TO R1 588 407 PER ANNUM  
• REF NO: SWM 05/21 • PHOENIX HOUSE, PINELANDS**

**Requirements:** • A relevant B degree in Civil Engineering (essential) • Registered as Pr Eng with ECSA (essential) • PrPM (advantageous) • A minimum of ten (10) years' experience in waste management related field as well as various civil engineering projects of which six (6) years' experience should be at a management level and four (4) years' as a candidate engineer-in-training prior to professional registration • A valid driver's licence and the ability to travel • High degree of independence • Physically fit • Computer literacy in MS applications.

**Key performance areas:** • Providing strategic and subject matter expert oversight of and a high-level consulting and advisory service to the Solid Waste Management Department's short-, medium- and long-term capital programmes • Responsible for all strategic planning, project planning, financial planning/budgeting, project initiation, implementation and monitoring major multidisciplinary projects relating to the provision and/or waste infrastructure facilities • Investigating the city's waste stream and the availability of waste disposal airspace requirements and transfer facilities • Ensuring that the work complies with extensive legislation • Acting as chairperson or project manager during the tender process within the MFMA Council's Supply Chain Management Policy • Managing the implementation and commissioning of infrastructure projects • Managing the implementation of financial strategy, controls/procedures and providing information to advise financial planning sequences • Serving as the de facto Resident Engineer in the context of the Solid Waste Management Department • Public participation and stakeholder engagement • Conducting research and undertaking ongoing study of relevant innovations, technologies, processes and development • Deputising for Director: Solid Waste Management when required.

**WATER AND WASTE • WATER AND SANITATION • BULK WATER**

## SENIOR PROFESSIONAL OFFICER

**TCOE SALARY COMMENCING FROM R840 607 TO R 1 180 555 PER ANNUM  
• REF NO: WS 11/21**

**Requirements:** • A BSc or BEng or BTech in Civil Engineering • A minimum of six (6) years' relevant experience at a senior level in design and project management in the technical/ civil engineering field • Registered as a Candidate Engineer/Technologist • Eligible for registration as a Professional Candidate Engineer/Technologist • A Valid code EB Driver's licence.

**Key performance areas:** • Identifying and undertaking immediate, short- and long-term planning associated with bulk water infrastructure and project implementation • Providing input to the utilisation, productivity and performance of personnel within the Infrastructure and Project Implementation Section of the Bulk Water Branch • Preparing capital and operating estimates within a planned project, and controlling expenditure against the approved project budget allocations • Preparing engineering designs, specifications and drawings and managing multi-disciplinary project teams for investigations, design, project management, contract administration, construction supervision, commissioning and hand-over of future infrastructure, upgrades of present infrastructure and operational driven technical projects • Providing engineering guidance, maintaining technical standards and infrastructure, and protecting the rights of the Branch • Disseminating functional, planning, project implementation and operational information on immediate, short- and long-term bulk water initiatives, objectives problems and constraints • Ensuring correct and efficient written communication with internal and external parties and the safekeeping of documentation.

**ENERGY AND CLIMATE CHANGE • SUSTAINABLE ENERGY MARKETS**

## SENIOR PROJECT MANAGER: CLIMATE CHANGE MITIGATION AND ENERGY SYSTEMS IMPACTS

**TCOE SALARY COMMENCING FROM R1 026 140 PER ANNUM • REF NO: NRG 03/21**

**Requirements:** • B degree or BTech Degree in Urban Planning, Sustainable Development, Climate Change, Science, Business, Engineering, Energy And Systems Modelling, Resource Management, OR Development Studies • Minimum eight (8) years' experience • Experience of working in or with government • Experience in the design and facilitation of workshops with multiple stakeholders from the public and private sectors • Experience in monitoring and evaluation programme implementation • Project management skills • Extensive practice knowledge, including technical, of climate change mitigation and at a minimum, knowledge of adaptation principles • Good analytical and interpretive skills and the ability to develop creative solutions to complex problems • Ability to interpret and develop policy and strategy frameworks • Excellent communication (verbal and written) skills • Code EB driver's licence.

**Key performance areas:** • Maintaining good governance over the City's climate change function • Coordinating the development of appropriate strategies and plans • Disseminating functional and operational information on the immediate, short- and long-term climate change planning objectives and current developments, problems and constraints to action owners and key staff • Investigating novel sources of climate finance and the use of innovative financial mechanisms to support climate change response and implementing where feasible • Managing funds that support the climate change programme • Tracking and facilitating the opportunities within carbon trading and the carbon tax • Mainstreaming climate change mitigation in City processes • Controlling, managing and monitoring the allocation of funding and expenditure for those departmental projects specific to climate change programme management activities • Identifying the emerging research and development needs of climate action plan owners and coordinating an approach to addressing them in collaboration with the Research Branch, Corporate Services • Continuously reviewing and proposing improvements to City business models and practices to respond effectively to the impacts of climate change and the threats and opportunities arising from new technologies • Ensuring the City of Cape Town Climate Change Mitigation Programme keeps up with global practice standards • Driving the development and coordination of programmes that harness the efforts of stakeholders to address the economic impacts of climate actions and increase international competitiveness as it relates to carbon neutrality • Developing and managing an Energy and Climate Change Directorate adaptation programme that aims to make ECC's assets more resilient to climate change impacts.

**ENERGY AND CLIMATE CHANGE • ELECTRICITY GENERATION AND  
DISTRIBUTION • DISTRIBUTION**

## COORDINATOR: ELECTRONIC SECURITY SUPPORT SERVICES

**TCOE SALARY COMMENCING FROM R912 469 PER ANNUM • REF NO: NRG 02/21**

**Requirements:** • BEng/BSc/BTech degree in Electrical or Electronic Engineering • Registered Pr Eng/Pr Tech Eng or Eligible for registration • Minimum eight (8) years' relevant post-qualification experience • Knowledge of technical standards used within the electronic security industry • Extensive managerial and communication experience • High degree of computer literacy • Excellent communication (verbal and written) skills • Code EB driver's licence.

**Key performance areas:** • Acting as a service provider in consultancy for electronic security solutions and the implementation thereof to all departments within Electricity • Directing and controlling the key performance indicators and outcome of personnel within the ESSS • Implementing procedures, systems and controls to regulate specific work and associated sequences associated with the functionality of the section • Coordinating activities associated with the construction and installation of electrical installations as well as electronic security related devices and equipment • Coordinating activities and sequences associated with maintaining the functionality and the continued operation of electronic security devices • Coordinating activities/sequences associated with troubleshooting/fault-finding and repairing of electronic security devices and medium/low voltage reticulation and electrical systems • Disseminating information on outcomes, current developments, problems and constraints and/or presenting educational material on workplace safety • Coordinating specific administrative and reporting requirements associated with key performances and results indicators of the functionality • Preparing annual capital and operating budgets for the section and managing the implementation of financial controls and procedures over expenditure against the approved budget allocations.

**URBAN MANAGEMENT • AREA ECONOMIC DEVELOPMENT**

## ASSISTANT PROFESSIONAL OFFICER

**BASIC SALARY: R326 208 PER ANNUM • REF NO: UM 02/21**

**Requirements:** • Relevant B degree • Minimum of one year's relevant experience • Service delivery orientation • Data processing and analysis • Effective oral and written communication skills • Proficient in problem-solving • Code B driver's licence.

**Key performance areas:** • Assisting in applying professional principles, practice and techniques to develop and implement the work sequences • Assisting in conducting research and investigations within and outside the functional area to collect data to complete projects, programmes and initiatives • Assisting in mapping out the tactical implementation plans necessary for the delivery of a professional and quality service with due consideration given to the needs of the target public and departmental priorities • Assisting with implementation of the department's business plan and operational outcomes within the area • Assisting with implementation of informal trading plans in accordance with the provisions of the Informal Trading Policy and By-Law and standard operating procedures • Assisting with liaison with all relevant stakeholders within the assigned region/district • Briefing internal and external role players on pertinent strategies, policies, programmes and projects with regard to achieving economic development objectives within the area • Assisting in conflict management between the various stakeholders • Provision of general administrative duties within the area.

**WATER AND WASTE • WATER AND SANITATION • ENGINEERING ASSET AND MANAGEMENT**

## TECHNICIAN

**APPLICANTS WHO APPLIED UNDER WS 22/20 MUST NOT REAPPLY**

**BASIC SALARY: R369 348 PER ANNUM • REF NO: WS 12/21 • BELLVILLE**

**Requirements:** • A National Diploma in Electrical Engineering • Up to two (2) years' relevant experience • Working knowledge of the Occupational Health and Safety Act and Regulations • Ability to work outside normal working hours, in all weather conditions • Physically fit and able-bodied • A valid Code B driver's licence • Computer literacy in MS Office Suite and SAP.

**Key performance areas:** • Maintaining supervisory control and data acquisition (SCADA) system, programmable logic controller (PLC) systems throughout the water service department • Ensuring timeous and cost-effective maintenance, planning expansion and implementing upgrades of automation systems • Providing reports to ensure continuous supply of portable and treated wastewater that meets legal standard • Ensuring systems maintenance by carrying out the planned maintenance schedules through regular verification of instruments • Implementing upgrades by follow-up on projects plans and encompassing all the required resources developed on MS projects • Ensuring planning of system upgrades by investigating available technology and best practices in the industry via Internet searches, seminars, workshops and liaison with experts within the relevant fields.

**COMMUNITY SERVICES AND HEALTH • CITY HEALTH**

## CLINICAL NURSE PRACTITIONER

**(CONTRACT POSITION)**

**BASIC SALARY: R417 967 PER ANNUM • REF NO: HS 06/21**

**Requirements:** • Diploma in General Nursing, Midwifery and Community Health Nursing • Diploma in Clinical Nursing Science, Health Assessment, Treatment and Care • Diploma in Primary Health Care (PHC) • Registration as a Professional Nurse and Clinical Nurse Practitioner with the South African Nursing Council • Experience in Child Health (Paediatric and Adult PHC, IMCI, Immunisation, Growth Monitoring) • Experience in Maternal Health (family planning, infectious diseases, TB/HIV/Aids/STI) • Clinical skills • A valid Code EB driver's licence would be advantageous.

**Key performance areas:** • Consulting and providing preventative, curative and rehabilitative treatment/healthcare to clients on various clinical specialties, viz. communicable and non-communicable childhood illnesses, pre- and post-natal care, occupational health, (including adult curative care), etc. • Providing a quality primary health care service • Supporting and guiding Enrolled Nurse/Auxiliary, Nursing students and/or Voluntary Community Health Workers with the application of specific healthcare techniques and approaches • Participating in the delivery of awareness and educational programmes on clinical approaches to safe and healthy living to the community.

**To apply for this specific post, please send your application to the following email addresses:  
HS.Vacancies@capetown.gov.za or Health.Services@capetown.gov.za**

**COMMUNITY SERVICES AND HEALTH • CITY HEALTH**

## PROFESSIONAL NURSE

**(CONTRACT POSITIONS)**

**BASIC SALARY: R326 208 TO R407 745 PER ANNUM • REF NO: HS 07/21**

**Requirements:** • Current registration with the SANC • Diploma in General Nursing and Midwifery • Diplomas/certificates in any of the following will be an advantage: Community Nursing Science, Psychiatric Nursing, Clinical Nursing Science, Health Assessment and Treatment and Care (Adults and Paediatrics) and experience gained within a primary healthcare environment • Proven counselling skills • Valid code EB driver's licence will be advantageous.

**Key performance areas:** • Providing a comprehensive primary healthcare service, including TOP counselling • General administration • Training students • Visiting homes/businesses and nursery schools • Health education and promotion.

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**COMMUNITY SERVICES AND HEALTH • CITY HEALTH**

## ENROLLED NURSE

**(CONTRACT POSITIONS)**

**BASIC SALARY: R248 347 PER ANNUM • REF NO: HS 08/21**

**Requirements:** • Valid registration with SANC as an Enrolled Nurse • Knowledge and understanding of generally acceptable healthcare practices and procedures • Proven counselling skills • Ability to interface with the community, colleagues and external agencies within a stressful and challenging environment • Proficiency in Xhosa as a recommendation.

**Key performance areas:** • Providing support to professional nursing personnel in respect of specific applications associated with the provision of treatment for communicable and infectious diseases • Ensuring that a quality service is rendered within the health facility • Participating in the delivery of awareness and educational programmes on clinical approaches to safe and healthy living of the community • Performing specific administrative sequences associated with the updating of clinical records and registers.

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HS.Vacancies@capetown.gov.za or Health.Services@capetown.gov.za**

**COMMUNITY SERVICES AND HEALTH • CITY HEALTH**

## ENROLLED NURSE ASSISTANT

**(CONTRACT POSITIONS)**

**BASIC SALARY: R192 649 PER ANNUM • REF NO: HS 09/21**

**Requirements:** • Valid registration with SANC as an Enrolled Nurse • Knowledge and understanding of generally acceptable healthcare practices and procedures • Proven counselling skills • Ability to interface with the community, colleagues and external agencies within a stressful and challenging environment • Proficiency in Xhosa as a recommendation.

**Key performance areas:** • Providing support to professional nursing personnel in respect of specific applications associated with the provision of treatment for communicable and infectious diseases • Ensuring that a quality service is rendered within the health facility • Participating in the delivery of awareness and educational programmes on clinical approaches to safe and healthy living of the community • Performing specific administrative sequences associated with the updating of clinical records and registers.

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HS.Vacancies@capetown.gov.za or Health.Services@capetown.gov.za**

**Please apply online at [www.capetown.gov.za/careers](http://www.capetown.gov.za/careers) (external applicants) or via the SAP Portal (internal applicants) unless otherwise stated.**

**Closing date: 19 February 2021**

- Please quote the reference number of the vacancy in all communications.
- Certified copies of qualifications must be available on request.
- Copies of supporting documents will not be returned.
- Kindly note that applications will not be acknowledged in writing.
- Visit our website at [www.capetown.gov.za/careers](http://www.capetown.gov.za/careers)
- No late applications will be considered.
- If no notification of appointment is received within three (3) months of the closing date, please accept that your application was unsuccessful.



**CITY OF CAPE TOWN  
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STAD KAAPSTAD**

**Making progress possible. Together.**

**TRUST • INTEGRITY • ACCOUNTABILITY • ACCESSIBILITY • SERVICE EXCELLENCE**



**THE ODTP**  
PEOPLE+DELIVERY=PROGRESS